FOOD VENDOR INFORMATION
HIGHLAND AREA ARTS COUNCIL- ART IN THE PARK 2022

Thank you for your interest in Art in the Park 2022 at Lindendale Park, Highland, Illinois. The following information will assist you in registration and set up:

1. REGISTER:
   ▪ Please fill out the attached form stating your intention to participate. Mail or fax back.
   ▪ Registration must be received by September 11, 2022.
   ▪ Please enclose your booth fee with your registration.
   ▪ Registration is on a first come, first served basis with a limited amount of space available.
   ▪ Your participation in the event and food/drink offerings (to avoid duplication) will be confirmed by HAAC on or before September 11, 2022.

Is your organization a nonprofit? YES_______ NO_________

2. DATES & HOURS OF OPERATION:
   The hours for Art in the Park 2022 are: Saturday, October 8 10 am – 5 pm
   Sunday, October 9 11 am – 4 pm
   Please plan to be there both days for the duration of the show.

3. Space Fee: $ 25.00 per space (as dictated by size required) spaces will be assigned by HAAC.

4. DONATION AFTER THE EVENT: The vendor agrees to pay the Highland Area Arts Council 10% of your gross receipts over $200. This payment should be sent to:
   Highland Area Arts Council, PO Box 33, Highland, IL 62249
   PLEASE, No later than October 20, 2021

5. BOOTH SET UP: If you have a truck, plan to set up on Thursday, October 6, 2022
   Thursday, October 7, 12 pm – 5 pm or
   Friday, October 8, 8 am – 12 pm, unless other arrangements are made.

6. POWER, TABLES & SIGNAGE: We will provide power (120V) for your booth. You must provide heavy-duty extension cords (100 feet), serving tables, chairs for your workers and signs that announce your menu and the cost of each item. Picnic tables will be available for your patrons to sit and enjoy your food. Please send a note with all of the electrical needs and anything else you need to run your booth.

7. HELVETIA SHARP SHOOTERS SOCIETY, INC. (who owns the park) will sell all soda, water, coffee, beer and wine. Please do not plan to sell these beverages.

8. SECURITY: Security is provided free of charge for Friday and Saturday evenings.

9. COUNTY HEALTH DEPARTMENT CERTIFICATION: Included with this mailing is a form and information from the County Health Department. You need to fill out the form and send it to the County Health Department no later than September 2, 2022 even if you are already registered with them. Existing Restaurants still need to send in an application to be certified for this event.

   We look forward to seeing you!
   Marlene Scholl and Janet Nicolaides, co-chairs
   For questions, contact Marlene Scholl at 618-660-7070

   Thank you for your participation!

The Highland Area Arts Council is looking forward to another successful Art in the Park!

PLEASE RETURN by September 11, 2022
To: Marlene Scholl, 1518 Pine, Highland, IL 62249
Highland Arts Council, PO Box 33, Highland, IL 62249
www.highlandartscouncil.org   lynnette@highlandartscouncil.org  618-558-0054
2022 Food Vendor Application

To:  Marlene Scholl and Janet Nicolaides
     Food Vendor Co-Chairs

I hereby agree to be a vendor at Art in the Park 2022, October 8 and 9 at Lindendale Park, Highland Illinois sponsored by the Highland Area Arts Council. Please list your desired food/drink menu and pricing for each item. To avoid duplication of menu items by food vendors, HAAC reserves the right to confirm each food vendor’s menu items.

List food items you would like to sell:

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

I hereby forever discharge, release and hold harmless the City of Highland, The Highland Area Arts Council and Helvetia Sharpshooters Society, Inc. and their agents from any and all responsibility, liability, loss, claims or damage whatsoever arising from or in connection with Art in the Park, and hereby consent to all rules of the festival as set out in this announcement and forthcoming instructions.

Vendor Name

__________________________________________________________________________

Address                                                                                       Phone

__________________________________________________________________________

Email Address

__________________________________________________________________________

Signature                                                                                      Date

***Amount of Space Requested:________________________________________________________________

***Electrical Needs: _________________________________________________________________________

OFFICE ONLY:

$ 25.00 Booth / Space Fee Enclosed________________________  Check # ______________

Highland Arts Council, PO Box 33, Highland, IL 62249
www.highlandartscouncil.org  lynnette@highlandartscouncil.org  618-558-0054