



## 2018 ARTIST'S APPLICATION

October 12-14, 2018 / Lindendale Park / Highland, Illinois

You may apply with this form - OR - electronically with EntryThingy at [www.highlandartscouncil.org](http://www.highlandartscouncil.org)

Name \_\_\_\_\_

Address \_\_\_\_\_

City / State / Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Website \_\_\_\_\_ Email \_\_\_\_\_

### ART CATEGORY:

Please check only one category that describes your art. You are limited to selling artwork or reproductions only in the category you select below:

- |  |   |                                      |
|--|---|--------------------------------------|
| <input type="checkbox"/> Clay              | <input type="checkbox"/> Graphics / Printmaking | <input type="checkbox"/> Photography |
| <input type="checkbox"/> Drawing / Pastels | <input type="checkbox"/> Jewelry                | <input type="checkbox"/> Sculpture   |
| <input type="checkbox"/> Fabric & Fiber    | <input type="checkbox"/> Mixed Media            | <input type="checkbox"/> Wood        |
| <input type="checkbox"/> Glass             | <input type="checkbox"/> Painting               |                                      |

### EXHIBITION REQUIREMENTS:

1. All work offered must be original by the exhibiting artist.
2. Original art shall be displayed on screens, panels or easels.
3. Hand-pulled prints may be on screens; mechanical reproductions may not be on screens, but must be clearly identified.
4. Note cards, calendars, books and other items created from the artist's own work may be shown.
5. Technically or mechanically reproduced art should be **limited to no more than 20% of the display**.
6. Reproductions should be displayed in portfolios and labeled as reproductions.
7. Kits or work from kits are not acceptable. Copying, production line art or factory reproduced items (other than noted above) are grounds for immediate expulsion from the show.
8. All exhibits must be housed under white tents, supplied by the artist. Individual display areas are approximately 10'x10'. Exhibiting artists are responsible for providing their own display and lighting equipment.
9. Electrical hook-ups will be available for each booth. Artists must conform to space and power allotments. Artists should also bring at least one 100' electrical extension cord and necessary lighting for the Friday Evening Preview Party.
10. No commission is required on sales.
11. Artists are responsible for collecting and reporting all applicable Illinois Sales Tax.
12. Artists are required to be present with their work during all festival hours, including the Friday Night Reception.

### FRIDAY EVENING PREVIEW PARTY: Friday Evening, October 12, 6:00p.m. - 9:00p.m.

This event is a Private Reception for Artists, Sponsors and VIP Guests. This is a party for people who have pledged money to be spent during the weekend. **All artists must be present.**

### CHILDREN'S ART GALLERY

We are asking all of our artists to donate one or more small pieces of artwork to the Art Gallery... Just for Kids. By 'small' we mean 8"x10" or smaller in size. Only children will be allowed to enter the gallery and purchase a piece of art. The purchase price will become a donation to the Highland Arts Council. It's the perfect way to encourage children to grow into adults who appreciate and purchase art! Please bring the art with you on set-up day.

Yes, I will donate to the Art Gallery... Just for Kids. Number of pieces: \_\_\_\_\_

**SHOW PROMOTION:**

- Yes, I want pre-printed postcards to send out to promote my booth at Art in the Park. Qty: \_\_\_\_\_ Date Needed: \_\_\_\_\_
- Yes, please send press releases to these newspapers near my location (please provide addresses below):

Yes, the Highland Arts Council has my permission to use images of my art to promote Art in the Park.

**Social Media:** If you are using social media to promote your art, please provide your chosen platform(s) and user name or hashtag:

EXHIBITING FEES			Quantity		TOTAL
Jury Fee (non-refundable)	\$30				
Booth Fee	\$250	X		=	
Corner Fee	\$25	X		=	
HAC Membership Fee (if applicable)	\$30				
If already an HAC member, deduct \$25 / booth space	- \$25	X		=	
<b>TOTAL ENCLOSED</b>					

If you have an Illinois Sales Tax Number, list it here: \_\_\_\_\_

- I prefer to be on grass. (Booths 1 - 38; see enclosed map)
- I prefer to be on concrete. (Booths 40 - 77; see enclosed map)

Booth Space # 1<sup>st</sup> Choice \_\_\_\_\_ 2<sup>nd</sup> Choice \_\_\_\_\_ 3<sup>rd</sup> Choice \_\_\_\_\_

Please place me near these exhibitors: \_\_\_\_\_

Please do not place me near these exhibitors: \_\_\_\_\_

**APPLICATION CHECK LIST (You may apply online with EntryThingy at [www.HighlandArtsCouncil.org](http://www.HighlandArtsCouncil.org)):**

When submitting your signed application, please include the following items. Where noted, please put everything on one CD or DVD!

- Three (3) digital samples of your work - on CD/DVD.  
These images will be used for judging and will be published in the Show Directory and Pre-Show Advertising as well as the HAC website; images must be 300 dpi and formatted as .jpg files.
- One (1) photograph of your booth - on CD/DVD.
- Your personal photo - on CD/DVD.
- Your Artist Statement and Biography - on CD/DVD and hard copy.
- Two (or three, if membership) checks payable to the 'Highland Arts Council':  
One check for \$30 which is a non-refundable entry fee - AND - one check to cover your booth fee(s) and corner fee and a separate check for membership fee, if applicable. Booth fees and corner fees will be returned if you are not accepted.

**SUBMISSION DEADLINES:**

**Application and Materials Due Date: June 16, 2018**

**Notification of Accepted Applicants: The week of July 9, 2018**

**Please Note:** We will make a strong effort to assign past exhibitors to their requested space if application is received prior to June 16. After the deadline, booths are assigned on a 'first come, first served' basis. Please call 618-558-0054 to check availability!

**CANCELLATION POLICY:**

- A full refund of the booth fee plus corner booth fee will be made for cancellations made in writing on or before 8/17/18.
- One half of the booth fee plus corner booth fee will be refunded for cancellations made in writing between 8/18/18 and 9/01/18.
- No refunds will be given for cancellations after 9/01/18.

I hereby forever discharge, release and hold harmless the City of Highland, Highland Arts Council and Helvetia Sharpshooters Society, Inc., and their agents from any and all responsibility, liability, loss, claims or damage whatsoever arising from or in connection with Art in the Park and hereby consent to all rules of the festival as set out in this announcement and forthcoming instructions. Please copy this contract for your records.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**You may choose to apply electronically through EntryThingy at [www.HighlandArtsCouncil.org](http://www.HighlandArtsCouncil.org).**

**The Highland Arts Council** - 907 Main Street / Highland, Illinois 62249 / [www.HighlandArtsCouncil.org](http://www.HighlandArtsCouncil.org)

**Event Chairperson:** Lynnette Schuepbach / 618-558-0054 / [lynnette@HighlandArtsCouncil.org](mailto:lynnette@HighlandArtsCouncil.org)